

Guru Ram Dass College of Education

(Under the Management of Delhi Sikh Gurdwara Management Committee)

Recognized By: NCTE, Ministry of HRD, Govt. of India

Affiliated to: Guru Gobind Singh Indraprastha University, Delhi

“NAAC” Accredited

INFORMATION BROCHURE

Email id: grdced@yahoo.co.in, Helpline Numbers (9AM to 4PM): 011-22819091

Fax Number: 011-22801081, 011-22800170

Address: West Jyoti Nagar (Kardam Marg), Shahdara, Delhi- 110094

Guru Ram Dass Ji (1534-1581)



Sri Guru Ram Dass ji is known to be the Chauthi Patshahi or the Fourth Guru as well as Guru who established the holy city of Amritsar. Sri Guru Ramdass ji kept alive the tradition of first three Gurus.

Guru Ramdas was not merely a constructive genius who planned and founded a new city and instituted an original missionary order but also a poet of great sensitivity and tremendous effect. He composed 679 hymns in varying musical measures, of which 638 hymns were incorporated into Adi Granth by his son and successor, Guru Arjan Dev ji. His whole life was embodiment of love, devotion, dedication and service. All these noble sentiments are abundantly reflected in his writings. His straight and simple message went straight to the heart and evoked the most sensitive chords of one's consciousness.

Guru Ram Das composed a hymn known as 'Lawaan' in Suhi Mohalla 4, page 773 of Guru Granth Sahib, and asked his Sikhs to recite them to solemnize marriages. The Shabad 'Lawaan' embodies in itself a lesson for the couple to develop true love for each other. In reality this Shabad is for a human being to develop love for the divine bridegroom.

He, who called himself a Sikh of the true Guru, should rise early and meditate on God;

FATHER	BHAI HAR DAS JI
MOTHER	MATA DAYA KAUR JI
DATE OF BIRTH	24/09/1534
PLACE OF BIRTH	CHUNA MANDI, LAHORE CITY
WIFE	MATA BHANI JI
CHILDREN	PRITHI CHAND, MAHA DEV & ARJAN DEV JI
AGE, YEAR & TIME AT GUR GADHI THRONED KING	40,1574, 7 YEARS AKBAR
CONTRIBUTION OF BANIES	638, HYMNS
JOYTI-JOT DAY	01/09/1581
JOYTI JOT PLACE	GOINDWAL

The Guru composed the following Shabad to instruct his Sikhs in the practice of their religion:

He should make an effort early in the morning; bathe in the inner tank of nectar;

Repeat God's Name under Guru's instruction, and all his sins and transgressions shall be erased;

At sunrise he should sing the Guru's hymns, and whether sitting or standing meditate on God's Name;

The disciple, who at every breath meditated on God, will be dear to the Guru; The Guru imparted instruction to that disciple to whom my Lord bestows His grace;

The servant Nanak prayed for the dust of the feet of such a disciple of the Guru who himself repeated

God's Name and caused others to do so.

(Gauri Ki Var- Mohalla 4, p-305-6)

The momentous career of the Guru came to its end on September 1, 1581 (Bhadon Sudi 3, 1638 BK) after a pontification of 6 years, 11 months and 18 days.

MESSAGE FROM.....

President (Delhi Sikh Gurdwara Management Committee)



The Foundation of Guru Ram Dass College of Education was laid on the vision to develop quality teachers who could serve the mankind, leading to the development of an educated society. Adequately equipped, the college humbly commits all its resources- human and material for realization of the goals and ideals, which basically highlight the freedom of thought with Sikh culture as base.

We have faith in quality of the students who have chosen “Guru Ram Dass College of Education” as an institution, working rigorously for development of competencies and skills needed for becoming effective teachers in the new scenario.

Hope the students maintain the standards of the institution.

S. Harmeet Singh Kalka
(President)

Principal (Guru Ram Dass College of Education)



With this vision in mind Guru Ram Dass College of Education imparts education to its B.Ed. students. To prepare would – be – teachers different from others in all aspects, worth remembering & respected by their students, is the only mission of this college.

To achieve this goal college has worked so hard that now it stands in the Category- ‘A’ of Guru Gobind Singh Indraprastha University, Delhi being second B.Ed. College attaining this rank. It could be possible only with the co-operation of the management as well as the competent faculty and other supporting staff of this college.

I wish this aspiration remain alive & continue in future also.

Dr. Neeraj Priya
(Principal)

“A good teacher never teaches; she makes the pupil learn”

Guru Ram Dass College of Education

Delhi Sikh Gurdwara Management Committee (DSGMC) has setup Guru Ram Dass College of Education not only to serve Sikh community but indeed to serve the human race at large. The foundations of Guru Ram Dass College of Education are laid on the vision to develop quality teachers who could serve the mankind from the very core of their heart, leading to the development of an educated, decent citizen of the World. This college is amongst a large number of educational institutes set up and run by DSGMC all over Delhi.

Guru Ram Dass College of Education (GRDCE) (affiliated to Guru Gobind Singh Indraprastha University, Delhi) has been instituted by DSGMC which provides Two years regular course for B.Ed. The college is favourably situated, 4 (Four) Km from Metro Transport Station. Well qualified and experienced Principal and faculty members maintain a very healthy academic environment in the college.

THE PHILOSOPHY OF THE COLLEGE

The Philosophy of the College is based on the rich foundation of Sikh traditions which promotes Indian Values & Culture with open mindedness & humane approach. In fact, this institution is venturing to translate the following principles into practice:

- **Respect for our great humanistic, Indian values and culture with openness of mind and freedom of thought with Sikh culture as base.**
- **Vision Building for the changing and emerging global culture. Empowerment of teachers in the new scenario.**
- **Development of competencies and skills needed for becoming effective teachers in the new scenario.**
- **The inculcation of the art of thinking independently.**
- **Sensitivity to the growing needs of our policy and economy through voluntary participation in campaigns meant for combating social challenges.**

VISION OF THE COLLEGE

To develop quality teachers who could serve the mankind from the very core of their heart, leading to the development of an educated, decent citizen of the world at large.

ACTION PLAN OF THE COLLEGE

The institution has drawn up an enriching plan for organising curricular activities such as selecting, organising and using learning resources; development of personality; creativity and sensitivity among prospective teachers; stage-specific theoretical and practical transactional strategies and evaluation; value judgement, excursion and field visits, live dialogue with the community through Community Service etc.

GENERAL PROFILE OF THE COLLEGE

<u>S.NO.</u>	<u>PARTICULAR</u>	<u>DESCRIPTION</u>
1.	Name of the institute	Guru Ram Dass College of Education
2.	Address	West Jyoti Nagar (Kardam Marg), Shahdara, Delhi-110094
3.	Website, Email and phone no.	grdce.in grdced@yahoo.co.in ; info@grdce.in # 011-22819091, 22801081, 22800170
4.	Director/ Principal	Dr. Neeraj (NEERAJ PRIYA)
5.	Email id of Director/ Principal	neerajpriya02@yahoo.co.in
6.	Year of Establishment	2006
7.	Programmes offered Shift & Timing Student Intake	B.Ed. Morning shift 09:00 a.m. - 04:00 p.m. 100
8.	Faculty Strength	16
9.	Collaboration and Accreditation	NAAC accredited
10.	Status by GGSIPU and JAC	“A” Grade College

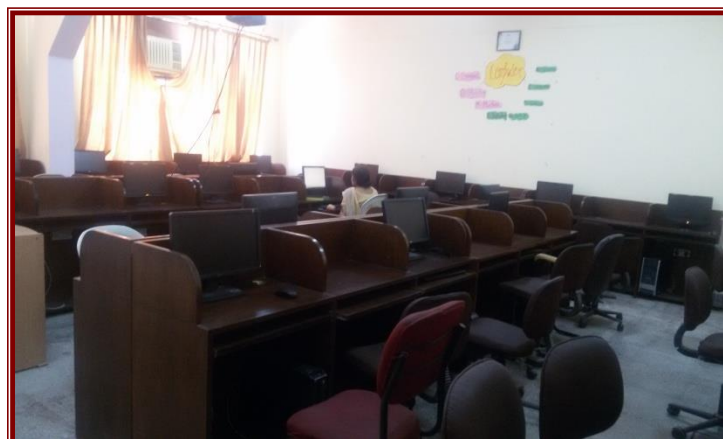
INFRASTRUCTURAL FACILITIES OF THE COLLEGE

The college has adequate infrastructure facilities and equipment to turn out competent teachers. The college has an independent campus with a friendly and enriching ambience with all the relevant facilities of high standard which provides the students with a healthy and encouraging environment to foster their overall development. The institute has a well-equipped library, up-to-date with the latest literature in Education, Research and other areas; along with well-equipped laboratories.

FACILITIES

ICT RESOURCE ROOM

The College has a well-equipped Computer Lab., having Pentium-IV with multimedia, Laser Printers, Desk Jet Printers and adequate licensed software. All PCs are networked using a powerful IBM Server. The facility for Internet Access using ISDN is also offered to all students. The Computer Centre imparts regular training to encourage students in developing real life software projects, enabling them to integrate technology with education and thereby enhancing teaching learning process.



LIBRARY

The Institute has a Central Library having over 6519 Books from different areas of studies. It has a spacious Reading Room with wide range of leading Journals, Periodicals, Magazines and Newspapers. Free Book Bank facility is also provided to the needy students.



EDUCATIONAL TECHNOLOGY RESOURCE ROOM

The lab is fully equipped with various modern Gadgets for class room instructions including advanced Laptop, LCD Projector, OHP, TV, Sound system, Educational CDs, VCDs & DVDs, Books, etc.



PSYCHOLOGY RESOURCE ROOM

There is a well-equipped Psychology Lab with various standardized tests for counselling of the students. The counselling corner scientifically handles the problems of the students.



LANGUAGE RESOURCE ROOM

Special Lab devoted to enrich languages is an integral part of laboratories existing in the college. Modern equipments including computer system, speakers, head phones, special language CDs, and other language development equipments are available for use.

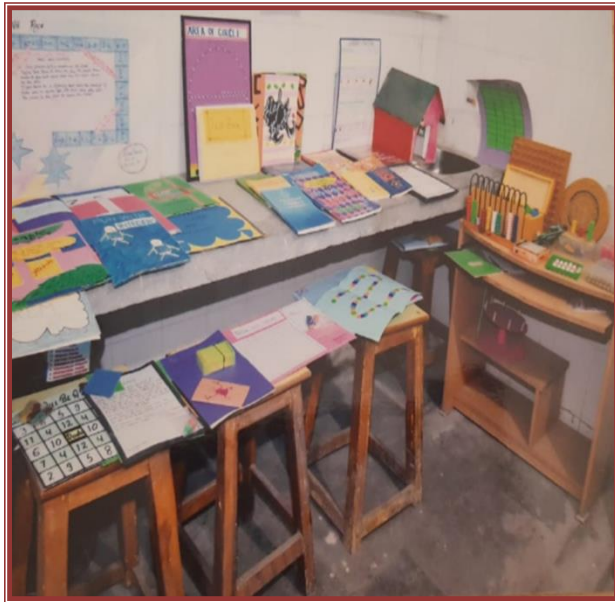


PEDAGOGY RESOURCE ROOM

There is a well-equipped Mathematics Lab, Science lab, social science lab and Commerce lab with various standardized Teaching Aids for better understanding of concepts along with various games, poems and innovative resource material of the students.



MATHEMATICS RESOURCE CORNER



COMMERCE RESOURCE CORNER



SCIENCE RESOURCE CORNER



CLASS ROOMS

There are well-equipped, well ventilated classrooms as per NCTE norms.



AUDITORIUM

There is a well-equipped Multipurpose Hall with Sitting Capacity of 200 person for various Curricular & Co-curricular Activities in the College.



ACTIVITY AREA

College has an Activity area with built in stage and other technical facilities.



GURUDWARA SAHIB

The Prakash of Guru Granth Sahib ji in the college campus has made our college equivalent to the Gurudwara Sahib. It is not only a place of worship but also recognition of a temple of Education.



FACULTY PROFILE

The GRDCE takes pride in having the services of highly qualified and competent teaching faculty and an Advisory Board of eminent scholars and teacher educators.

PRINCIPAL: Dr. Neeraj Priya

Ph.D. (Edu.), NET, JRF, M.A. (Pol. Sci.) M.Ed. (Gold Medalist), B.Ed., M.A. (Sociology)

Teaching Staff

- Dr. Geeta Pathak Ph.D.(Edu.), NET, SRF, M. Sc (Maths), M.Ed., B.Ed.
- Ms. Manvinder Kaur M.A. (Geography), NET, M. Ed, B. Ed., Pursuing Ph.D.
- Dr. Arti Bhatnagar Ph.D.(Edu.), M. Phil, NET, M.A (History & Edu.) M.Ed., B.Ed.
- Ms. Neha Madan M.Sc. (Home Science), M.A. (Sociology), NET, M.Ed., B.Ed.
- Ms. Anita Sharma M. Phil (Edu.), M. Ed., M.A. (Sanskrit & Hindi), NET, B.Ed., Pursuing Ph.D.
- Ms. Shivani Jain NET, M.A (Sociology), M.Ed., B.Ed.
- Ms. Sangam NET, M.Com, M.Ed., B.Ed.
- Dr. Komal Arora Ph.D. (Edu.), M.A. (Maths), NET, M.Ed., B.Ed.
- Ms. Nishi Gupta NET, M.Ed., B. El. Ed., M.A (Sociology)
- Ms. Shivani Gaur NET, M. Sc (Maths), M.Ed., B. Ed.
- Ms. Parul Uniyal NET, M.A (Eng), M. Ed., B. Ed., D. El. Ed., Pursuing Ph.D.
- Dr. Geetanjali Malhotra Ph. D (Edu.), NET-JRF, M.Sc.(Physics), M. Ed., B.Ed.
- Ms. Hema Bhardwaj M. Phil., M.A. (English), M.Ed., B.Ed.
- Mr. Jitender Sharma M.F.A (Applied Art), M.A, B.F.A
- Mr. Shyam Singh M. Phil, M. P. Ed, B. P. Ed, B.Com
- Ms. Anju Sexena Post Graduate in Music



Non-Teaching Staff

- S. Kuljeet Singh U.D.C cum Accountant
- S. Mukhtiyar Singh Care- Taker
- Ms. Prabhjot Kaur Librarian
- Ms. Dimple Mahajan U.D.C
- Ms. Devender Kaur U.D.C cum Receptionist
- S. Harneet Singh U.D.C
- S. Jasvinder Pal Singh Computer Operator
- S.Harbhajan Singh L.D.C / Library Attendant
- Ms. Jasmeet Kaur U.D.C
- Ms. Sumit Kaur U.D.C
- Ms. Rajinder Kaur U.D.C / Lab Assistant
- Ms. Amarpreet Kaur Office Attendant
- S. Hardeep Singh Peon/ Watchman
- S. Sandeep Singh Watchman
- S. Surjit Singh Watchman
- Mr. Vishal House Keeping



TEACHING / LEARNING STRATEGIES

Workshop, Seminars, Group Discussions, Role Plays, Case Studies, Assignments, Interactive Learning Sessions, Tutorials, Training, Information Processing & Communication Skills, computerized Teaching Aids, etc.

COMMITTEES & CELLS

The college has organized following committees & cells to decentralize the administration & its smooth functioning.

- Admission Committee
- Purchase Committee
- Library Purchase/advisory Committee
- Internal Quality Assurance Cell (IQAC)
- Sexual Harassment Committee
- Placement Cell
- Sports & Cultural Committee
- Guidance & Counseling Cell
- Grievance Redressal Cell
- Student Council

SECTIONS, CLUBS & HOUSES

- Students are divided into two sections- Section A & B
- Students are divided into four houses:
Mata Sulakhni ji House;
Mata Khiwi ji House;
Mata Mansa ji House;
Mata Bhani ji House;
- Students have following clubs:
Mathematics Club “Phi club”
Science Club “Supernova”
Social Science Club “Vividha”
Commerce Club “GaL-LA”
Hindi Club “Amritvahini”
English Club “Wordid”
ICT Club “Sharp Edge”
Literary Club
Sports Club “Arogya”
Movie Club “ChalChitra”
Drama Club “Reflection”
Eco Club “Vasudha”
Health Club
E-Google Groups

CO-CURRICULAR ACTIVITIES IN ADDITION TO ACADEMIC FEATURES

At GRDCE the effort and emphasis is to synchronize academics with co-curricular activities to ensure personality development and self enhancement. Some such activities are Theatre Workshop, Special Seminars, Educational Excursion/Field Visits and Field Interaction, Participation in All India competitions, Information Processing and Information Technology, Special workshops like Life -skill Education, Communication skills, Value Education, debate, declamation etc; Career guidance and Placement Service, Alumni Association & In-service Training.

SPORTS ACTIVITIES

GRDCE has an active Sports Club, which organize Annual Sports Day for Indoor & outdoor games. Our Students actively participate in inter-college and GGSIPU sports events too.

ACTIVITIES FOR LEARNERS' PERSONALITY DEVELOPMENT

- *Formation of Student Council.*
- *Organization of Morning Assembly Activities.*
- *Organization of Academic Activities: Seminars, Workshops, Extension Lectures*
- *Organization of Co-Curricular Activities: Celebrating Festivals, Excursions, Performing & Non- Performing Arts.*
- *Organization of Sports Activities.*
- *Organization of SUPW Activities.*
- *Organization of Community Service Activities.*
- *Open Sessions with Principal and Teachers.*
- *Organization of Entrepreneurial Mindset Activities.*



EXAMINATION RESULT 2020-2022

Excellent Results with twenty distinctions.

158 learners secured first division in the University Annual Examination.

Toppers for 2020-2022

1st Position – Prerne Sharma (82.47%)

2nd Position – Vaishnavi (82.02%)

3rd Position – Nancy Shangle (81.73%)



I
Prerne Sharma
(82.47%)



II
Vaishnavi
(82.02%)



III
Nancy Shangle
(81.73%)

Placement & Other Details

The College has an Active Placement Cell for guiding learners for various placement activities.

- 1. Approx. 70% of the total learners are placed in various Govt & Public Schools of Delhi & NCR.**
- 2. At least 65% students cleared their CTET examination in 2021-2022.**

ABOUT COURSE

COURSE TITLE: B.Ed

COURSE DURATION: 2 Years (4 Semesters @ 6 months each)

PRELIMINARY SCHOOL ENGAGEMENT:

- Semester-I : (PSE-1) (2Weeks)
- Semester-I : (PSE-2) (2Weeks)
- Semester-III : (School Internship) (16 Weeks)

SEMESTER DESCRIPTION:

SEMESTER-I

S.No.	Course Title	Course Code	Credits	Max Marks
THEORY				
1.	Childhood and Growing up	BED 101	4 Credits	100
2.	Philosophical and Sociological Foundations of Education	BED 103	4 Credits	100
3.	Language Across the Curriculum	BED 105	2 Credits	100
4.	Understanding Discipline and Subjects	BED 107	4 Credits	100
5.	Critical Understanding of ICT	BED 109	4 Credits	100
6.	School Organisation and Management	BED 111	4 Credits	100
PRACTICAL				
7	Understanding the Self	BED 151	2 Credits	100
8	PSE-1 (Preliminary School Engagement)	BED 153	2 Credits	100
ELECTIVE				
9	MOOC*		4 Credits	100
Total Credits & Marks			30 Credits	900

SEMESTER-II

S.No.	Course Title	Course Code	Credits	Max Marks
THEORY				
1.	Learning and Teaching	BED 102	4 Credits	100
2.	Contemporary Perspectives in Education	BED 104	4 Credits	100
3.	Assessment of Learning	BED 106	4 Credits	100
4.	Experiential Learning	BED 108	2 Credits	100
5.	Entrepreneurial Mindset	BED 110	2 Credits	100
6.	Pedagogy of School Subject-1	BED 116-150	4 Credits	100
7.	Pedagogy of School Subject-II	BED 116-150	4 Credits	100
PRACTICAL				
8.	Reading And Reflecting on Texts	BED 152	2 Credits	100
9.	PSE- II	BED 154	2 Credits	100
ELECTIVE				
10.	MOOC*		4 Credits	100
Total Credits & Marks			32	1000

**SEMESTER-III
INTERNSHIP**

S. No	Course Code	Course Title	Credits	Max Marks
PRACTICAL				
1.	BED 251 & 253	Internship-I	5x2=10 credits	100 100
2.	BED 255 & 257	Internship-II	5x2=10 credits	100 100
ELECTIVE				
3.		MOOC*	4 Credits	100
4.		MOOC*	4 Credits	100
Total Credits & Marks			28 Credits	600

SEMESTER-IV

Sr. No	Course Title	Course Code	Credits	Max Marks	
THEORY					
1	Gender, School and Society	BED210	4 Credits	100	
2	Knowledge and Curriculum: Perspectives in Education	BED212	4 Credits	100	
3	Guidance & Counselling	BED214	4 Credits	100	
4	Environmental Education	BED216	4 Credits	100	
5	Creating an Inclusive School	BED218	2 Credits	100	
6	Elective 1 (any one)		4 Credits	100	
	1.	Human Rights and Value Education			BED220
	2.	Health & Physical Education			BED222
	3.	Adult & Population Education			BED224
	4.	Peace Education			BED226
	5.	Work Education			BED228
	6.	Education of the Marginalized Groups			BED230
	7.	Life Skills Education			BED232
	8.	School Leadership			BED234
PRACTICAL					
7	Reflection on School Experience	BED252	2 Credits	100	
8	Drama and Art in Education	BED254	2 Credits	100	
ELECTIVE- 2					
9.	MOOC*		4 Credits	100	
	NCC/ NSS		2 Credits	100	
Total Credits & Marks			32 Credits	1000	

TWO YEAR B.Ed. COURSE AT A GLANCE

	SEMESTER 1	SEMESTER 2	SEMESTER 3	SEMESTER 4	TOTAL
COURSES	9	10	6	10	35
CREDITS	30 Credits	32 Credits	28 Credits	32 Credits	122 Credits
MARKS	900	1000	600	1000	3500

Prominent Schools For Preliminary School Engagement Sessions

- **Guru Harkrishan Public School - Loni Road**
- **Sandhya Public School**
- **DAV Public School - Loni Road**
- **Arwachin Public School- Balbir Nagar**
- **B.M. Gange Girls Sr. Sec School**
- **Bharat National Public School**
- **Delhi Teachers University**
- **Geeta Bal Bharti Public School**
- **Green Field Public School –Vivek Vihar**
- **S D Public School- Pitam Pura**
- **St. Xavier Sr. Sec. School**
- **Fair Child Public School – Harsh Vihar**
- **Arwachin Public School- Vivek Vihar**
- **Samarth Public School- Loni Road**
- **Oxford Public School- Ram Nagar**
- **Arunodaya Public School - Karkardooma**
- **Govt. School- Meet Nagar**
- **Govt. School- Gokul Puri**
- **Govt. School- Yamuna Vihar**
- **Govt. School- West Jyoti Nagar**
- **Govt. School- Ashok Nagar**

Details of PSE & SIP Program

Semester I		
<u>Month</u>	<u>Duration</u>	<u>Activities to be Undertaken</u>
Sep - October	Two Weeks	<ul style="list-style-type: none"> • Writing a reflective journal on observation of regular class room teaching with respect to pedagogical practices and class room management techniques used by the teachers. • Reflection on roles and responsibilities of different school staff (viz. Managerial, Teaching and Non-teaching Staff) and Critical study of the infrastructural facilities, namely Library, Laboratories, Playground, Canteen, Sports facilities, Seminar Halls, Auditorium etc. which are available in the school. • The student- teacher shall also undertake the field activities pertaining to the practical's during this period.
Semester II		<u>Activities to be Undertaken</u>
January-February	Two Weeks	<ul style="list-style-type: none"> • Organization of Co-Curricular activities by Pupil Teachers by assisting and participating in the organization of the same & recording experiences of the same in a reflective journal. • Action research based on different aspects of schools and school teaching learning- based problems. • Writing a reflective journal on the problems faced by teachers in assessment through the scheme of Continuous and Comprehensive Evaluation by observing the teachers evaluating students and engaging with them to know their problems with respect to implementation of the scheme in their school. • The pupil teacher shall also undertake the field activities pertaining to the practical's during this period.

<u>Semester II</u>		<u>School Internship Program</u>																		
July - December	Complete Semester	<p>SIP is divided into two Major Components</p> <p style="text-align: center;">School Internship Part I</p> <p>School Internship Part I shall include the undertaking of the following tasks and the assessment shall be based on a Viva Voce External Examination which shall be held in the college premises.</p> <table border="1" data-bbox="602 678 1471 1423"> <thead> <tr> <th data-bbox="602 678 695 726">S.No</th> <th data-bbox="695 678 1471 726">COMPONENTS</th> </tr> </thead> <tbody> <tr> <td data-bbox="602 726 695 821">1</td> <td data-bbox="695 726 1471 821">Simulated Teaching (5 in each) (offline /online)</td> </tr> <tr> <td data-bbox="602 821 695 1003">2</td> <td data-bbox="695 821 1471 1003">Discussion lessons (2 in each pedagogy course) Total 4 Discussion lessons (10 X 4) If online (2 Online class observations by mentor)</td> </tr> <tr> <td data-bbox="602 1003 695 1098">3</td> <td data-bbox="695 1003 1471 1098">50 Lesson Plans (in each pedagogy course) (25x2)(offline /online)</td> </tr> <tr> <td data-bbox="602 1098 695 1146">4</td> <td data-bbox="695 1098 1471 1146">Achievement test report (ATR) (Only in one subject)</td> </tr> <tr> <td data-bbox="602 1146 695 1283">5</td> <td data-bbox="695 1146 1471 1283">Any e- resource /online class/multi-media lesson to be delivered in each pedagogy course through the use of power-point (10 x2)</td> </tr> <tr> <td data-bbox="602 1283 695 1331">6</td> <td data-bbox="695 1283 1471 1331">Textbook review (only one)</td> </tr> <tr> <td data-bbox="602 1331 695 1379">7</td> <td data-bbox="695 1331 1471 1379">Peer group observation (online/offline)</td> </tr> <tr> <td data-bbox="602 1379 695 1423">8</td> <td data-bbox="695 1379 1471 1423">Pupil Teacher's diary</td> </tr> </tbody> </table> <p style="text-align: center;">School Internship Part II (BED255 & BED257)</p> <p>The School Internship Part-II shall entail the assessment of the final lesson plan at the culmination of the internship wherein the pupil teacher will be observed by external and internal examiners while they teach in the schools. This assessment shall be done for both the pedagogies of teaching subjects opted by the pupil-teachers.</p>	S.No	COMPONENTS	1	Simulated Teaching (5 in each) (offline /online)	2	Discussion lessons (2 in each pedagogy course) Total 4 Discussion lessons (10 X 4) If online (2 Online class observations by mentor)	3	50 Lesson Plans (in each pedagogy course) (25x2)(offline /online)	4	Achievement test report (ATR) (Only in one subject)	5	Any e- resource /online class/multi-media lesson to be delivered in each pedagogy course through the use of power-point (10 x2)	6	Textbook review (only one)	7	Peer group observation (online/offline)	8	Pupil Teacher's diary
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Students Conduct Rules of Discipline

Code of Conduct

1. College Timing's are 08:50 a.m. to 04:10 p.m.
2. Morning Assembly and attendance is compulsory for all students. Students should reach the assembly hall five minutes prior to commencement of the assembly.
3. Late comers will not be allowed to enter the college, as will be decided by the Incharge.
4. Wearing Identity Card is compulsory for all.
5. **College Uniform for Students (Academic Session 2023-25):-**
1st year - Men : Sea green Shirts with Navy Blue Trousers. (Only formal Black shoes are allowed.)
Women :Sea green Shirts with Navy Blue Trouser/Pant/Salwar and Navy Blue Dupatta.
(Only formal Black Shoes or Sandals)
6. Violating the Dress Code will lead to disciplinary action. Any Non-Essential addition to college Uniform is strictly prohibited in the college premises.
7. Using Mobile Phones, I-Pads and Tablets are not allowed inside the main building. A fine of Rs. 1000/- shall be imposed in case these device are found in possession of the student without permission. It may also be confiscated and may not be returned.
8. Laptops can only be used with Permission of the Principal.
9. The students have to follow all the instructions and guidelines for PSE, field visits etc. as are given by the In charge time to time.
10. Students should ensure minimum of 80% attendance as per the University norms. The students shall not be eligible for Semester Examination in case of short attendance.
11. No re-test shall be conducted for students, in case he/she is absent on Examination days during Internal Exams.
12. All Students need to participate in activities organized by the college time to time.
13. Activities of political nature are strictly prohibited in the College.
14. The problems or conflicts should be resolved in a peaceful manner by following the system of approaching Discipline Committee, Professor and Principal.
15. Students shall be fined for loss or damage to college property.
16. Students must show proper respect and politeness in their dealings with the Principal, Faculty and Other Staff.
17. Female students in family- way (pregnancy) shall not be given any relaxation in marks, observation in any way.
18. Ragging in any form is strictly prohibited in the College; strict action including suspension against offenders shall be undertaken.





